

Minutes of the Meeting of the Trust Board (Executive) Leander Sea Scout Group at HQ

Monday 27 January 2025

Present: Andrew Jackson (Chair), Penny D'Souza (Secretary), Paul Lomas-Clarke (Treasurer), Robin Burr, Samantha Sing, Russell Constable, James Cox

Apologies for absence: Jo Connolly, Tim Pullen

Minutes of last meeting: The minutes of the last meeting on 18 November 2024 were approved as an accurate record.

These actions are carried forward from previous meetings

Date of origin	Action	Who
Open actions		
March 22	Disposal of Sunfish and Coypus	Water Activities Team
Jan 23	Ongoing investigation into gig pulleys	Water Activities Team
Nov 23	Get leak on Gordon Talbot fixed	Water Activities Team
March 23	Andrew to talk to Jo and Ben and get a meeting ideally before Jan 27 meeting for anyone to comment on spec before going out to quote	Facilities Team for Jan Board meeting
Nov 24	Check if any policies are out of date and if there are any omissions	Penny
Nov 24	Investigate certification/registration of contents of COSH cupboard	Russ
Nov 24	Get price for removal and installation of outboards and another estimate for steering/console works	Alex
Closed Action Items		
Nov 24	Contact council to alert them to the risk of river bank concrete erosion and ask them to inspect	Council inspected
Nov 24	Offer Chris paid help with Alert if time and capacity is an issue	Andrew has spoken to Chris

Group Lead Volunteer Report

Tim sent his apologies so there is no GLV Report. However, Andrew reported that good progress is being made on staffing generally across all sections, with no significant gaps. James and Richard are running Scouts together.

There was discussion around the noticeable increase in the challenging behaviour some children are exhibiting. This will be discussed further in the Group Leadership Team meeting, and external

help/support sought if thought necessary, or bringing in parents to supervise their child. Leaders felt that some guidance in dealing with this would be welcomed.

Andrew and Tim are looking at the permit process, as we will be going back on the water before too long. Andrew reminded the meeting that we will pay for the training of any young person or parent who wants to get their permit and thought that paying for Explorers to get pulling permits was a good suggestion.

Finances

Our bank balances as at today are as follows:

Current account - £7590.22

Deposit account - £5787.00

Leaders a/c - £440.90

Explorers a/c - £126.02

In addition, we have Savings Account funds which earn additional interest.

£1500 approx raised through sale of Christmas trees, and a donation received from Rotary as Scouts did a litter pick for them.

Andrew will speak to Tim about the Gift Aid process.

Policies and Legislation

Penny Andrew and Tim will review Privacy Policy.

Penny will circulate Expense Policy for review and approval, and check the Admissions Summary matches latest version.

For each missing policy, **Penny** will create one with link to Scouts UK policy.

Premises, Safety and Insurance

Galley total project looks like £85,000 to include three phase power, which would help future proof HQ e.g. when we need a new boiler which will put further demands on our electricity supply. The three phase power part of the project accounts for about £35,000.

Jo is continuing to investigate the costs to ensure we understand them.

The meeting discussed the costs and who the galley is for (the young people) and was in favour of scaling back our ambitions.

We have paid the EA for our annual boat licences.

Andrew and Jo will be talking to True Life Church about them leaving their property in the way of our resources, allowing people on to the boat deck and staying beyond their agreed hours.

The group leadership meeting will refresh the Anticipated Expenditure list and add their requests to it.

Risks

Water quality continues to be a risk and may significantly impact our water activities this year.

Andrew asked the Council to look at the eroding concrete on the riverbank, but is concerned that nothing will be done because they have no funds. He will continue to discuss with James Mantell (our local Councillor) to try to progress.

AOB

Next Meeting Dates

All are on Monday and are in term time.

- 10 March
- 19 May
- 7 July (AGM tbc)
- 15 September
- 17 November